



UNIVERSITY OF CENTRAL FLORIDA

Foundation, Inc. UCF Foundation Board of Directors Meeting

October 24, 2024, at 9:00 AM EDT to 2:00 PM EDT

Live Meeting Details:

UCF FAIRWINDS Alumni Center
12676 Gemini Boulevard North
Orlando, FL 32816

Zoom Link: <https://ucf.zoom.us/j/94594119374?pwd=YzU75aq5OclP76FSul31kspTWfDPvu.1>

Meeting ID: 945 9411 9374

Passcode: 549750

Dial-In: 305-224-1968

Agenda

I. Agenda

II. Call to Order and Welcome

9:00 AM

Presenter: Brian Butler H'22, Chair, UCF Foundation Board of Directors

III. Roll Call and Quorum Confirmation

9:01 AM

Presenter: Janelle Hom '10MA, Director, Foundation Board Relations and Advancement,
UCF Advancement and Partnerships

IV. Conflict of Interest Disclosure

9:03 AM

Presenter: Chair Butler

V. Approval of Meeting Minutes

9:04 AM

Presenter: Chair Butler

A. UCF Foundation Board of Directors May 31, 2024, Meeting Minutes

B. August 16, 2024, UCF Foundation Board Orientation Minutes

C. September 12, 2024, UCF Foundation Sunshine Law Refresher Educational Webinar

D. October 17, 2024, UCF Foundation Finances Refresher Webinar

VI. Public Comment

9:05 AM

Presenter: Chair Butler

VII. University Update

A. DISC-1: University Update

9:06 AM

Presenter: Alexander Cartwright, Ph.D., President, University of Central Florida

VIII. Spotlight A Knight

A. DISC-2: Amy G. Buchman '95 Memorial Endowed

9:45 AM

Scholarship Recipient

Presenter: Devin Hurst, Student, UCF College of Engineering and Computer Science

IX. Leadership Reports

A. DISC-3: UCF Advancement and Partnerships Update

9:55 AM

Presenter: Rodney Grabowski, Senior Vice President, UCF Advancement and Partnerships, and Chief Executive Officer, UCF Foundation, Inc.

B. DISC-4: UCF Alumni Board, Engagement and Annual Giving Report

10:20 AM

Presenter: Carol Hendren '96 '99MS, Chair, UCF Alumni Board

X. Scheduled Break (10 Minutes)

10:30 AM

XI. Excellence at UCF

A. DISC-5: CREOL, The UCF College of Optics and Photonics Spotlight

10:40 AM

Presenters: David J. Hagan, PhD, Dean and Director, Pegasus Professor of Optics and Photonics
Gabryella Baldaci, Undergraduate Research Assistant, CREOL Summer Camp Director
Stephen Eikenberry, Ph.D., Professor, Optics and Photonics, Physics

XII. New Business

A. FND-1: UCF Foundation Board Gold Standard Program

11:20 AM

Presenter: Carrie Daanen '92, Chair, Governance Committee, and Immediate Past Chair, UCF Foundation Board of Directors

B. FND-2: Fiscal Year 2024-2025 UCF Foundation Board Philanthropic Goals

11:30 AM

Presenter: Roslyn Burttram P'20 H'23, Chair, Philanthropy and Donor Engagement Committee, and Vice Chair, UCF Foundation Board of Directors

C. FND-3: Campaign Gift Counting Policy

11:35 AM

Presenter: Joe Allwood, Associate Vice President, Advancement Operations, UCF Advancement and Partnerships, and Rodney Grabowski, Senior Vice President, UCF Advancement and Partnerships, and Chief Executive Officer, UCF Foundation, Inc.

D. FND-4: Audited Financial Statements for Fiscal Year Ended June 30, 2024

11:40 AM

Presenter: Craig Erwin, Chief Financial Officer, UCF Foundation, Inc.

E. FND-5: Emeritus Director Nomination Process and Description

11:47 AM

Presenters: Carrie Daanen '92, Chair, Governance Committee, and Immediate Past Chair, UCF Foundation Board of Directors
Kevin Miller, Chair, Supplemental Policy Development Ad Hoc Workgroup
Janelle Hom '10MA, Director, Foundation Board Relations and Advancement, UCF Advancement and Partnerships

XIII. Consent Agenda

11:53 AM

A. AC-1: Audit Committee Charter Revision

Presenter: Jessica Blume '80, Chair, UCF Foundation Audit Committee

B. FFC-2: Finance and Facilities Committee Charter Revision

Presenter: Eva Tukdarian '00 '01MSA, Chair, Finance and Facilities Committee, and Treasurer, UCF Foundation Board of Directors

C. GC-1: Conflict of Interest Disclosure

Presenter: Richard Welsh, Senior Associate General Counsel, University of Central Florida

D. GC-2: Articles of Incorporation

Presenter: Richard Welsh, Senior Associate General Counsel, University of Central Florida

E. GC-3: Committee Advisor Responsibilities

Presenter: Janelle Hom '10MA, Director, Foundation Board Relations and Advancement, UCF Advancement and Partnerships

F. GC-4: Board Officer Position Descriptions

Presenter: Janelle Hom '10MA, Director, Foundation Board Relations and Advancement, UCF Advancement and Partnerships

G. GC-5: UCF Alumni Board Ex-Officio Position Description

Presenter: Janelle Hom '10MA, Director, Foundation Board Relations and Advancement, UCF Advancement and Partnerships

H. GC-6: Governance Committee Charter Revision

Presenter: Carrie Daanen '92, Chair, Governance Committee, and Immediate Past Chair, UCF Foundation Board of Directors

I. IC-1: Investment Committee Charter Revision

Presenter: Stuart Heaton P'17, Chair, Investment Committee, and Vice Chair, UCF Foundation Board of Directors

J. PDE-1: Philanthropy and Donor Engagement Committee Charter Revision

Presenter: Roslyn Burttram P'20 H'23, Chair, Philanthropy and Donor Engagement Committee, and Vice Chair, UCF Foundation Board of Directors

K. PDE-2: Bank of America Scholarship Fund Criteria Modification

Presenter: Richard Welsh, Senior Associate General Counsel, University of Central Florida

XIV. Information

11:54 AM

A. INFO-1: Standing Committee Reports (Butler)

B. INFO-2: Supplemental Results for Operations Period Ended June 30, 2024 (Erwin)

C. INFO-3: UnionWest Transaction (Welsh)

D. INFO-4: UCF Foundation Board Annual Plan (Butler)

E. INFO-5: Board Participation Snapshot (Hom)

F. INFO-6: Fiscal Year 2023-2024 Board Self-Assessment Results (Hom)

G. INFO-7: Review of Fiscal Year 2024-2025 Term Rotations (Daanen)

H. INFO-8: Board Education and Enrichment Program (Hom)

I. INFO-9: Committee Advisor Appointment Bios (Hom)

J. INFO-10: UCF Foundation Board Policies Review (Hom, Welsh)

XV. Closing Remarks and Announcements

11:55 AM

Presenter: Chair Butler

XVI. UCF Foundation Business Meeting Adjournment

12:00 PM

Presenter: Chair Butler

Lunch Break (30 Minutes)

Transportation Begins

12:30 PM

UCF College of Optics and Photonics Immersive Experience

12:45 PM

Transportation Back to FAIRWINDS Alumni Center

1:30 – 1:45 PM